

PBESA-EC-Conference Call

MINUTES

SEPTEMBER 26, 2014

10:00-10-45 AM

CONFERENCE CALL

MEETING CALLED BY	Lisa G. Neven
TYPE OF MEETING	Executive Committee Conference Call
FACILITATOR	Lisa Neven
NOTE TAKER	Jesse Richardson
ATTENDEES	Lisa Neven, Jesse Richardson, Laura Lavine, Vonnie Barlow, Doug Walsh, Surendra Dara, Jamie Strange

Agenda topics

2014 EC MEETING MINUTES

DISCUSSION	Lisa asked for any corrections or additions to the minutes. No one had any at this time.	
	Thank you to Jessie for preparing the minutes.	
CONCLUSIONS	No additions or corrections at this time.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Vote to accept minutes at the 2015 PBESA meeting in Coeur d'Alene	Neven, Richardson	April 2015

SITE SELECTION COMMITTEE FOR 2017 MEETING

DISCUSSION	Agreement on Portland for the 2017 meeting.	
CONCLUSIONS	Portland will be the location for the 2017 meeting. Vonnie, Doug, Lisa, and Surendra have volunteered for this task. Jesse will be Ad Hoc.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Lisa will contact Meetings Direct to let them get started on obtaining bids.	Lisa	October 1, 2014
Committee members will have an informal meeting at the Annual meeting	Lisa	November 19, 2014.

CANVASSING FOR SYMPOSIA

DISCUSSION	Right now there are only 5 symposia. Would like to have as many as possible to boost meeting attendance.	
CONCLUSIONS	Members will ask colleagues to submit symposia.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	All	ASAP

PBESA REGISTRATION COMMITTEE

DISCUSSION	It was recommended to eliminate the Registration Committee due to the support of ESA central in this capacity. This was never finalized by a vote at the last meeting.	
CONCLUSIONS	Lisa will ask ESA Central to develop a vote of the PBESA EC.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask ESA Central to organize a vote of EC members	Lisa	October 1, 2014

ADDITION OF PBESA ARCHIVIST

DISCUSSION	At the last EC meeting, Frank Zalom told the committee that historical PBESA materials were housed in the U.C. Davis library. He recommended that we have an archivist to digitize the information to make it available to the membership. David Haviland volunteered for this assignment.	
CONCLUSIONS	Lisa will ask ESA Central to develop a vote of the PBESA EC.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask ESA Central to organize a vote of EC members	Lisa	October 1, 2014

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	